

UNION RIDGE SCHOOL District 86

4600 N. Oak Park Avenue
Harwood Heights, IL 60706

Phone (708) 867-5822
FAX (708) 867-5826
www.urs86.org

REGISTRATION 2017-2018 For Returning Students

Julie Mensik
Principal

April, 2017

Dear Parents:

Returning students must be registered for the next school year at designated times listed below. We require this information now to properly plan for the upcoming school year as far as staffing, textbooks and materials.

Registration for the **2017-2018** school year will be conducted at the following times on Saturday, May 13.

Last Name begins with **A - CH** on May 13, 8-9 a.m.
Last Name begins with **CI - GR** on May 13, 9-10 a.m.
Last Name begins with **GU - K** on May 13, 10-11 a.m.
Last Name begins with **L - MO** on May 13, 11-12 p.m.

Last Name begins with **MR - RI** on May 13, 12-1 p.m.
Last Name begins with **RO - T** on May 13, 1-2 p.m.
Last Name begins with **U - Z** on May 13, 2-3 p.m.

*You will be required to provide 4 proofs of residency.
Which include any One of the following:*

- *Current mortgage/current closing papers*
- *Property tax bill*
- *Signed and dated lease with proof of most recent rent payment (cancelled check/receipt)*
- *Letter of residency from landlord in lieu of the lease*
- *Letter of residency to be used when the person seeking to enroll a student is living with a district resident*
- *Affidavit of residency must be completed by the guardian of the student and the district resident*

And any Three of the following:

- *Illinois vehicle registration*
- *Harwood Heights / Norridge vehicle sticker receipt*
- *Voter registration*
- *Current cable or credit card bill*
- *Current public aid card*
- *Current homeowners/renters insurance and premium payment receipt*
- *Utility bill (gas, electric, or water)*
- *Bank statement*
- *Illinois driver's license/Illinois State ID.*
- *U.S. mail received at residence*

The school fee for **2017-2018** is **\$130.00** per student with an additional **\$50.00** technology fee per student. Payment may be made online using a debit/credit card or in person at time of registration by check, cash (exact change) or money order. If the registration fee payment is not possible at this time, you may arrange for a payment plan.

If registration is not completed by **May 31**, the registration fee is **\$130.00** with a **\$25.00** late fee per family with an additional **\$50.00** technology fee per student.



Sincerely,

Julie Mensik

Ms. Julie Mensik

On Line Registration

To complete the registration process, please follow the directions.

The link for Skyward is located on the Union Ridge homepage www.urs86.org.

Each parent/guardian and student has their own unique log in and password to Skyward.

Your log in is: `firstname.last name` – your first name, then period, then your last name.

If you forgot your password, or don't have one please click on the forgot password link and Skyward will email you a Reset Password email. (Please keep in mind it will be the email address that you provided at the time of enrollment).

You will need to complete registration for each of your children enrolling in Union Ridge School for the next year.

Follow the registration directions, hitting the 'Complete Step "bar at the bottom of each page.

On line registration will open March 24, 2017. If you have any problems registering please contact Mrs. Martin via email cmartin@urs86.org.

Please remember to click complete registration when you are done.

LIST OF FEES 2017-2018

Union Ridge School Dist. 86, Harwood Heights, IL

**Kindergarten to 8th Grade - \$130.00 with an
Additional \$50.00 Technology Fee per student**

After May 31, 2017- \$130.00 fee with a \$25.00 late fee per family with an additional
\$50.00 technology fee per student

No Registration Fee for Early Childhood

Please check if New Student

**I give permission for the yearly publication of name, address and phone number to
be published in the PTA Student Directory.**

Yes, please include my family No, I do not wish to be included

FAMILY NAME: _____

Single Parent Household Yes No

Is mother an active member of the military? Yes No

Is father an active member of the military? Yes No

STUDENT NAMES

GRADE **FEE** **Technology**
EC 3 and EC 4 No Charge **Fee**

STUDENT NAMES	GRADE EC 3 and EC 4	FEE No Charge	Technology Fee
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Make checks or money orders payable to **Union Ridge School Dist. 86**
A \$25 fee will be assessed for any checks returned unpaid by bank

Late Fee \$25.00

Total Fee Due\$ _____

Office Use Only:

Check/Money Order # _____ Cash \$ _____ Date _____
Initial _____ O/D EC /Kdg _____